

New Windsor Community Day

Saturday, August 28, 2010

Mount Airy Sports Complex, New Windsor

10am - 9pm

Rain Date: Sunday, August 29, 2010

Food Vendor Application

Business Name: _____ Contact Name: _____

Address: _____

Phone Number: _____ Email: _____

Please give us an quick overview of what type of food items you plan on selling

Location Request:

Craft Fair Children's Area Food Area

Vendors are responsible for providing their own tent(s) to cover their food service area if they require one. New Windsor Community Day will provide a large tent with tables and chairs for people to eat under in the food area of Community Day.

Generator Required: (Must bring your own generator!)

Yes No

Signature: _____ Date: _____

Make Checks Payable to: **Town of New Windsor Special Events**
Mail Completed Application to: **New Windsor Special Events Committee**
555 Union Avenue
New Windsor, NY 12553

The Special Events Committee reserves the right to decline any application.
Applications must be returned with vendor contract (attached).

VENDOR CONTRACT

This agreement made between the Town of New Windsor, a municipal corporation having its principal place of business at 555 Union Avenue, New Windsor, New York 12553, (hereinafter referred to as "Town"), and _____, having its principal place of business at _____ (hereinafter referred to as "Vendor"), is for vendor space at the New Windsor Community Day scheduled for August 28, 2010.

This agreement is valid only for August 28, 2010 and the event's rain date of August 29, 2010.

1. Vendor will sell the following product(s): _____

2. Upon execution of this agreement, Vendor agrees to pay, and has enclosed the fee of \$250.00. Should the event be completely rained out on both August 28, 2010 and August 29, 2010, the Town agrees to refund the Vendor's fee of \$250.00.

3. Vendor is responsible for set up and removal of all vending materials. Vendor shall remove all vending materials from the event site by the day following the event.

4. Vendor is solely responsible for obtaining all necessary and appropriate Health Department permits.

5. Vendor is solely responsible for all excise and state sales tax.

6. Vendor shall set up by 8:30 a.m. on the 28th day of August, 2010, or the 29th day of September, 2010, as applicable.

7. Vendor must be present during all hours of operation. Hours of operation are: August 28, 2010 10:00 a.m. to 9:00 p.m.; or, on the rain date of August 29, from 10:00 a.m. to 9:00 p.m.

8. Vendor will permit only its employees to handle, prepare or sell its products.

9. Vendor will obtain liability insurance coverage for the event which will also name the Town as an additional insured on the policy. This certificate must be submitted with this application. The liability policy will provide liability coverage in the minimum amount of \$1,000,000.00.

10. Vendor must supply its own equipment.

11. All items presented and displays used must be suitable for a family audience.

12. While Town will make every effort to produce a successful event, it cannot warrant the level of attendance, weather conditions, sales or other circumstances beyond our control. To the extent permitted by law, Vendor hereby agrees to protect, indemnify, defend and hold harmless Town and their respective volunteers and/or sponsors against all claims, losses or damages to persons or property and costs (including reasonable attorney's fees), arising out of or connected with the event, including but not limited to, the installation, removal, maintenance, occupancy or use of Town property by Vendor, except those claims arising out of the sole negligence or willful misconduct of Town.

Town of New Windsor

Vendor: _____

By: _____
George A. Green, Supervisor

By: _____
as its